

New Mexico
CLINICAL RESEARCH & OSTEOPOROSIS CENTER, INC.

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FINANCIAL POLICY

Acknowledgment

The following is an overview of the New Mexico Clinical Research & Osteoporosis Center, Inc., (NMCROC) financial policies:

- You are responsible for determining your primary coverage.
- We will not make an independent determination of who is your primary insurer.
- You are responsible for obtaining a referral or a doctor's order from your primary care physician and provide written verification prior to, or at the time of your appointment.
- All co-payments, co-insurance, deductibles, non-covered services, and non-insurance fees are due and payable at the time you receive health care services.
- If you are unable to pay your co-payment, co-insurance, deductible, non-covered services, and/or non-insurance fees, we are happy to arrange a payment plan for you.
- If you do not have insurance and your service exceeds \$100.00, we will require a minimum payment of \$100.00 at the time you receive health care services. We will arrange a payment plan for you on the balance.
- Payment plans are limited to four (4) consecutive monthly installments, due by the 20th of each month. Failure to make monthly payments may result in your account being turned over to a collection agency, with a collection fee added to your account balance.
- Failure to pay co-payments, co-insurance, deductibles, non-covered services, and non-insurance fees or failure to pay monthly installments as established may result in the provider terminating/discharging you for a course of conduct that interferes with the maintenance of a satisfactory provider-patient relationship. You will be provided with a 30-day notice should this occur.
- Overpayments to NMCROC (i.e. co-payments, co-insurance, etc.) will be refunded.

New Mexico Clinical Research & Osteoporosis Center Inc, appreciates the opportunity to provide healthcare services to you. If you have questions regarding this policy, please ask to speak with the billing supervisor or the practice manager.

Patient Signature

Date